

TWIN FALLS COUNTY
PLANNING & ZONING ADMINISTRATION
246 THIRD AVENUE EAST, TWIN FALLS, ID 83301
TELEPHONE (208) 734-9490 FAX (208) 733-9645

COMMERCIAL BUILDING PERMIT
APPLICATION

PROPERTY OWNER OF RECORD

Name: _____
Address: _____
City: _____
Phone: _____
Cell or other #: _____
Is the property owner doing the construction?
 Yes No
If yes, is the property owner Idaho Registration Exempt?
 Yes No
If no, Registration #: _____

CONTRACTOR / MANAGER

Name: _____
Address: _____
City: _____
Phone: _____
Cell or other #: _____
Idaho Registration Exempt? Yes or No
If no exemption: Idaho Registration #: _____
Expiration date: _____

Inspection Deposit Fee of 25% or \$100 (whichever is greater) paid at the time of issuance.

Complete and answer ALL questions, provide the necessary comment letters, signed RES checks, and two sets of building and site plans (to scale) when making application.

1. **Parcel No.** _____ (i.e. RP10S18E150000 or RPOK38389991 - This may be obtained from the County Assessor's Office, 660 Shoshone Street N, 2nd floor) [NOTE NEW LOCATION]
 2. **Section map** the property is located in, or **Plat**, if in a subdivision. (These may be obtained from the County Assessor's Office, and it can be reduced to 75% when copied (the parcel numbers must be legible).
 3. **Copy of deed showing ownership** (deeds may be obtained from the County Clerk's Office).
 4. **Complete legal description of property** (may be obtained from the County Clerk's Office).
 5. If in subdivision: Lot: _____ Block: _____ Subdivision: _____
 6. Address of Project (if known): _____ City: _____
 7. **Zone:** Rural Residential: _____ Ag Zone (40 acre zone): _____ Ag Pres (160 acre zone): _____ Commercial: _____
 8. **Acreage:** _____ (if less than the acreage listed above for the applicable zone, provide a copy of County Planning and Zoning approval.
 9. **Are there other structures on this parcel?** Yes or No If yes, must be included on the site plan.
 10. **Corner lot:** Yes or No
 11. **Is the parcel 100' or closer to a major waterway?** Yes or No **If yes, a FEMA Evaluation Certificate or evaluation may be required.** (forms are available at the building department)
 12. **Is the parcel on a canyon rim?** Yes or No (setback for any structure is 100' from rim)
 13. **Driving Directions:** _____
-
14. Person to notify regarding the permit: _____ Contact #: _____

15. Construction type and Square footage:

Description of work: _____

(i.e.: single family, duplex, bedroom remodel, 10' x 15' bedroom addition, 30' x 25' detached garage/shed, etc.)

New home:

Main floor : _____sq/ft 2nd floor: _____sq/ft Height: _____

Finished basement: _____sq/ft *Unfinished Basement: _____sq/ft

Daylight basement: _____sq/ft

Attached garage: _____sq/ft Attached garage 2nd floor: _____sq/ft

Covered patio: _____sq/ft Covered Deck: _____sq/ft Deck over 30" from grade: _____sq/ft

Covered entry porch/canopy: _____sq/ft

Add/Remodel:

Main floor : _____sq/ft 2nd floor: _____sq/ft Height: _____

Finished basement: _____sq/ft *Unfinished Basement: _____sq/ft

Daylight basement: _____sq/ft Attached carport: _____sq/ft

Attached garage: _____sq/ft Attached garage 2nd floor: _____sq/ft

Covered patio: _____sq/ft Covered Deck: _____sq/ft Deck over 30" from grade: _____sq/ft

Covered entry porch/canopy: _____sq/ft

Other:

House Move: _____sq/ft Detached carport: _____sq/ft

Detached garage/shop: _____sq/ft Detached garage/shop 2nd floor: _____sq/ft

Accessory storage building: _____sq/ft Height: _____

Repair (detailed description of work): _____

Estimated value: \$ _____

Other (detailed description of work): _____

Estimated value: \$ _____

****TOTAL:** _____sq/ft

* Resolution 2005-1 states: **In cases where the basement is declared unfinished and therefore would be non-habitable space,** the homeowner is required to record a statement, attached to the deed, declaring the basement unfinished, prior to the final occupancy being issued. All proposed future bedrooms located within an unfinished basement will be required to meet egress window requirements. At least one window in an unfinished basement must meet egress requirements.

REQUIRED PLANS/INFORMATION TO ACCOMPANY COMPETED APPLICATION

16. Energy Code Compliance Certification. Software may be obtained at www.energycodes.gov.

17. Two (2) full sets of plans including: (minimum 11" x 17")

- a. Site plan (see directions below) These must be stamped by South Central Health District.
- b. Floor plans with dimensions
- c. Elevation views
- d. Footing and foundation with reinforcing dimensions
- e. Typical construction detail and fire wall detail
- f. Cross section and stair detail
- g. Truss and floor joist details (if applicable)

18. Required comment/approval letters from the following agencies:

A. South Central District Health Department: 1020 Washington N. Phone #: 734-5918
(CSI Campus)

1. Septic Permit (pink copy or legible copy) or comment letter for any proposed construction.
2. Two (2) sets of stamped/approved site plans (see above).

B. Highway District: Approach Permit/approval from applicable district:

Buhl Hwy. District:	1500 Main Street West	phone: 543-4298
Filer Hwy. District:	220 Midway	phone: 326-4415
Murtaugh Hwy. District:	108 Archer	phone: 432-5469
State of Idaho Dept. of Transportation:	216 S. Date, Shoshone	phone: 886-7801
Twin Falls Hwy. District:	2620 Kimberly Road	phone: 733-4062

*** If the highway district is not responsible for maintenance, provide a recorded road maintenance agreement and easement information if a private road.

C. Canal Company/or water district approval from applicable district:

Milner Irrigation District:		phone: 432-5560
Twin Falls Canal Company:	357 Sixth Avenue W	phone: 733-6731
Salmon River Canal:	2700 Hwy 93	phone: 655-4220
Dept of Water Resources:	1341 Fillmore St., Ste 200	phone: 736-3033
(for Rock Creek Water District)		

D. Fire District comment/approval from applicable district:

Bliss Fire Department:	PO Box 141	phone: 358-1180
Buhl Fire Department:	201 Broadway Ave. N.	phone: 543-5664
Castleford Fire Department:	336 Main	phone: 537-6688
Filer Rural Fire District:	228 Main	phone: 326-4353
Rock Creek Rural Fire District (Kimberly):	242 Hwy 30	phone: 423-4336
Rock Creek Rural Fire District (Murtaugh):	242 Hwy 30	phone: 432-4336
Salmon Tract Rural Fire Prot. District:	2411 East 2450 North	phone: 655-4222
Twin Falls Rural Fire District:	345 2nd Ave. East	phone: 735-7236

***** PRIOR TO FIRST INSPECTION -**

**Property address must be posted at public road entrance, (Lot # if in a subdivision)
AND property boundaries must be marked.**

I hereby apply for a permit to do the work stated above, and acknowledge that I have read this application and hereby certify that the above information is complete and correct and, as the applicant, I accept the responsibility to insure that all work, material and inspections will be in accordance with State and County adopted codes, ordinances, and Building Dept inspections prior to use or occupancy.

Signature of Applicant

Date

Office Use Only:

Plans Reviewed by: _____

Plans approved by: _____

Zoning approved by: _____

Notification to pick up: _____

SITE PLAN INSTRUCTIONS

- A. The site plan must be a Mechanical Drawing drawn with descriptive precision using the aid of drafting implements such as ruler, T squares, compasses, French Curves, etc. May be drawn either by hand or computer generated.
- B. Must be to scale using an accurate drawing scale (for example: "1 in. = 10 ft.", "1 in. = 100 ft." etc.) and on a minimum of 11" x 17" paper. Should additional sheets be needed, please use match points.
- C. Show the boundaries of the parcel, including the dimensions (found on the survey).
- D. Show the location and dimensions of all existing buildings and structures.
- E. Show the location of the proposed project or division, including the structure dimensions and distances to property lines and existing buildings and structures.
- F. Show the location of all proposed and existing utilities, including power, phone, water, sewer systems, reserve drainfields, etc.
- G. Show the location and dimensions of all existing and proposed roads, driveways, parking areas, rights-of-ways, and easements.
- H. Show the location of any distinguishing physical features located on or adjacent to the property, including, but not limited to: streams, culverts, drainage ways, wetlands, slopes, bluffs, etc.
- I. If you have questions regarding these instructions, please see the example provided below. If you have questions not covered in the example, please call (208) 734-9490, for assistance.

EXAMPLE SITE PLAN ---

Site plan must be computer-generated, to scale, and on a minimum of 11" x 17" paper.

